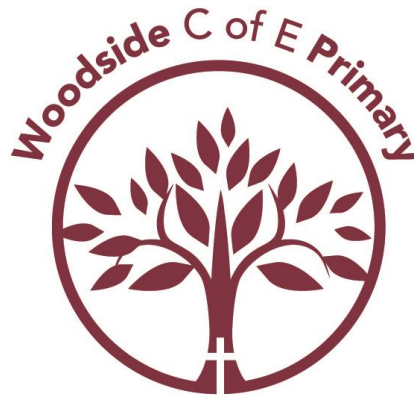


'Live life in all its' fullness'



WOODSIDE C.E.(VC) PRIMARY SCHOOL

Charging and Remissions Plan

2023-2024

Date Ratified:	April 2023
Date Due for Review:	April 2024
Signed Head Teacher:	
Signed Chair of LAB (where appropriate):	

1. The Policy

The Headteacher and Local Academy Board (LAB) recognise the value of providing a wide range of experiences to enrich and extend pupils' learning and to contribute to their personal development. The Headteacher and LAB aims to promote and provide such experiences for the pupils of the school, both as part of a broad and balanced curriculum and as additional optional activities.

However, many of these activities have an associated cost and cannot be provided unless voluntary contributions are received, or parents are charged for the cost.

This policy will set out the circumstances in which charges will or will not be made for school activities and when charges may be waived in order to ensure that all pupils have an equal opportunity to benefit from school visits, curricular and extra-curricular activities.

All the education we provide during normal school hours is at no charge to pupils. We do not charge for any activity undertaken as part of the National Curriculum, with the exception of some individual or small- group music tuition.

2. Voluntary Contributions

When organising educational visits or visitors to school, to enrich the curriculum and educational experience of the children, the school invites parents to contribute to the cost. All contributions are voluntary. If sufficient voluntary contributions are not received, the activity may be cancelled. If the activity goes ahead, it may include children whose parents have not paid any contribution. These children will not be treated any differently from others.

If a parent wishes their child to take part in a school trip or event but is unwilling or unable to make a voluntary contribution, we do allow the child to participate fully in the trip or activity.

The following is a list of additional activities, organised by the school, which require voluntary contributions from parents. These activities are known as 'optional extra's.

This list is not exhaustive:

- visits to museums, farms, educational centres
- sporting activities which require transport expenses
- outdoor adventure activities
- visits to or by a theatre company into school
- after school clubs

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As part of the curriculum offer outlined each academic year, we will endeavour to offer all year groups two school visits out of school and one locally within the village or in school. The set offer was charged at £40 for the academic year of 22-23 and this will be reviewed for 23-24 in line with current increases with trip and transport providers as well as parental feedback.

3. Residential Visits

If the school organises a residential visit in school time, or mainly in school time, which is to provide education directly relating to the National Curriculum, there will be no charge for the education. However, there will be a charge to cover the costs of board and lodging, as well as a request for voluntary contributions towards the cost of transport. If sufficient funds cannot be raised to cover the cost, the visit may have to be cancelled.

Please note: Children of parents/carers receiving certain benefits may be eligible for part or total funding for elements of the cost. Parents/Carers must write to the Headteacher to be considered for funding. Authorisation for remission will be made by the Headteacher in consultation with the Local Academy Board and Chair of the LAB.

4. Musical Tuition

All children study music as part of the normal school curriculum. We do not charge for this.

There is a charge for individual or small group music tuition as these lessons are taught by peripatetic music teachers.

From September 23 music tuition will be offered.

5. Swimming

We make no charge for this activity, but we do ask for a voluntary contribution to cover the cost of transport. We inform parents when these lessons are to take place and we seek written permission for their children to take part.

6. Sport

The school may offer additional sport coaching after school. A qualified coach, who is not a member of the school staff, may run and organise these sessions. There will be a charge for these sessions.

7. Art and Technology

An additional charge may be made for materials and ingredients for practical subjects when necessary.

8. Loss and Damage

The school may ask for contributions to breakages and loss of books or equipment.

In the case of books being lost or damaged, school will send out a link to parents from Amazon in order to replace the lost or damaged book for school.

9. Passport Applications

Should the Headteacher be requested to complete a passport application regarding identity of a pupil, the school will charge a fee, this is due to the time required in order to complete this process.

10. Woodpeckers

Due to the increase cost in energy and food prices there will be an increase to the charges made to parents/carers from September 23 who access the school wraparound provision - Woodpeckers.

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From September 23, the price increases will be as follows:

Morning Session including breakfast: 7:30am- 8:30am	£5.00
After school first session including snack 3:00pm-4:30pm	£7.00
After school second session including snack 3:00pm-5:30pm	£10.00

If a parent /carer fails to collect their child from Woodpeckers on time, there will be a **late charge of £10.00 issued.**

For any pupils **not collected from school at the normal end to the day by 3:10pm**, the pupil will taken to Woodpeckers and parents will be charged. This will be at the Headteacher's discretion based on the situation. We appreciate from time-to-time parents will be late due to emergency situations, but this is for where this is not the case. This will be charged in line with the normal Woodpeckers fees as above.

11. Lettings

Due to the school offering lettings to different community and local businesses below are the charges the school will make. These are based on individual circumstances. Please note from September 23, there will an increase in lettings costs. This is due to an increase in energy costs and also Key Holder and Site Manager staffing costs.

The new charges from September 23 for new and current lettings we have, will be as follows:

AREA	COST
School hall	£25 per hour (Term time only)
Playing Fields	£25 per hour (term time only)

12. Pre School

Currently Baddesley Ensor Pre School reside and operate within the land of Woodside Primary School. Whilst the building is not owned by the school or academy trust-BDMAT, the energy, water and ground maintenance is supplied and operated by the school.

Due to the increase in energy, water and staffing costs there will be an increase in the re charge for these services and utilities from September 23.

From September 23, the costs for pre-school will be £2,000 a term to cover utilities, waste disposal (including clinical waste), opening and closing of the site surrounding the preschool area and site management.

13. Monitoring and Review

This policy is monitored by the Local Governing Body and will be reviewed every two years.

Families experiencing difficulties in any of these areas are asked to contact the Headteacher.